



DEPARTMENT OF THE AIR FORCE

50TH SPACE WING (AFSPC)



7 Aug 98

MEMORANDUM FOR DISTRIBUTION A, B & C

FROM: 50 CONS/CC

SUBJECT: Mandatory Source Requirement and IMPAC Thresholds Reminder

1. The end of the fiscal year is quickly approaching us. The closer we get, and the more overburdened our IMPAC cardholders become, the easier it is to make mistakes. This letter serves as a reminder to all cardholders, billing officials, resource advisors, end-users and commanders about the dollar thresholds and mandatory source requirements.
2. The dollar thresholds are rather easy to remember. Anything below \$2,500 can be bought from the open market (assuming a mandatory source does not produce the item). Anything between \$2,500 and \$25,000 must be bought on a pre-priced contract such as a GSA contract or a BPA. Remember, **regardless of the dollar threshold, if a mandatory source makes the item, buy that item from that mandatory source** unless you receive a valid waiver. Mandatory sources include the National Industries for the Blind/The National Industries for the Severely Handicapped (NIB/NISH) and The Federal Prison Industries (UNICOR). Since these sources cannot sell their merchandise in the commercial marketplace, we, as Federal employees, provide a customer source in addition to providing them with a trade, skill and job. How do we know if something is a mandatory source or not? The General Services Administration has made it easy for us. Simply click on the GSA Advantage web page (<https://www.fss.gsa.gov/cgi-bin/advwel>) and conduct a search for the item you are interested in. The search will reveal if your item is available from a mandatory source or not. If it is, type in your account number and press enter. You're done.
3. We all need to provide diligent support and understanding to our cardholders by following proper procedures for the IMPAC card program. We encourage you to visit our local IMPAC web page (<http://www.schriever.af.mil/50cons/impac.htm>) to obtain the latest information and training, and you are welcome to attend our IMPAC training classes. Please feel free to contact myself directly or Lt Menza, our IMPAC Program Coordinator, at DSN 560-3855.

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